

Waste Recycling Program; Set Up

Placement:

Egress Pathways

1. Place receptacles near exits
2. Consider poster space near this area

Velcro works well for adhesion to windows

May consider using screws with fender washers to fasten posters onto 32-gallon grey containers

Colors for type of waste are as follows:

1. Blue – plastic bottles, aluminum cans, glass bottles
2. Brown - food scraps such as fruits, vegetables, as well as soiled napkins and cardboard food containers
3. Gray - all other trash including plastic bags, straws, foil, soiled paper cups, soiled plastic food containers, wrapping, chip bags, wax paper, pouched and

Place each matching Waste Recycling Program poster next to waste bin

Order of waste bins:

1. Liquid separation unit
Pour all liquids into liquid separation unit
2. Blue marked bin
Dispose of all plastic, aluminum, glass, Bagged/pouched drinks DO NOT go here
3. Brown marked bin
Empty all food scraps and paper napkins
4. Gray marked bin
Empty all other trash including utensils and bagged drinks, chip bags, etc.

***TIP: Stack paper and Styrofoam trays

Set up a table at the end of the sorting station for students to stack their disposable trays after sorting

Stacking trays saves time and space at the bin so that bags can be changed less often.

Once lunch period is over, custodians to dispose of paper and Styrofoam trays in their appropriate waste bins

***Elementary schools using Styrofoam trays; dispose of trays in gray marked bin

***Secondary schools using "paper boat" trays; dispose of trays in brown marked bin

Assign Staff:

Site proctors, custodian, admin, etc. may serve as monitors for first few weeks.

Eventually, students may take ownership of program (sorting instruction)

1. Build student body monitoring groups by grade level

2. Peer to peer instruction is key

- ASB

- Green/Environmental Clubs

- Student lunch sorting groups

3. Consider incentives for student participation

Feel free to reach out to the Maintenance and Operations office for further assistance and/or onsite support at (909) 357-7520.